

Control-A-Flow®

Draft Eliminator with and without Anti-Microbial Filter

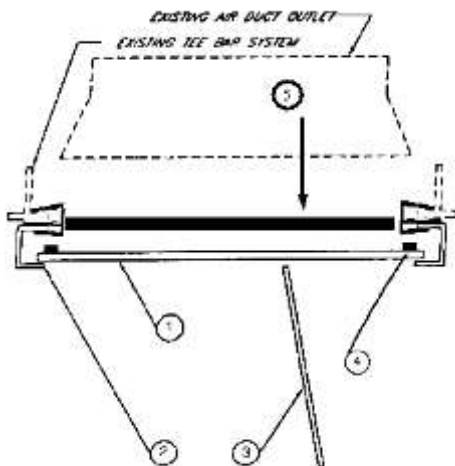
Installation Instructions

Save time and view our 1:33 minute easy installation video available on our website or our YouTube Channel: <https://www.comfortfirstproducts.com/control-flow-install>

- 1) Safety first, use a stable ladder to stand on for the installation.
- 2) Considering lights, fire sprinklers and walls, decide which direction you want the panels to open.
- 3) The rails are narrow at the top and wide on the bottom. The top has a clip that slips onto the T-bar. There is a bracket built into the clip on the inside portion of the rail that holds the filters.
- 4) Holding the rail at an angle next to the T-Bar grid, fit the corner of the clip onto the T-bar lip. Push the rest of the clip and rail onto the T-bar. Repeat for the next rail. Each rail should be 4" past the T-bar.

If you have the non-filtered model, skip step 5

- 5) The filter fits into the interior brackets just below the top of the clips. There is a soft, fluffy side to the filters and a tight knit side. The fluffy side faces the ceiling. Bend the frame over your knee or chest, putting a $\frac{3}{4}$ " to 1" bow in the center of the frame. The top of the bow will be the fluffy side. Stand under one rail and grab the filter on 1 end and place into the filter bracket of the opposite rail, the filter should line up with the outside edge of the T-bar. On the rail you are under use your fingers to flex the wire filter frame towards the floor and towards the other rail simultaneously, allowing the filter to clear the bottom of the rail and snap into the bracket above you head. Repeat for second filter. Push the two filters together so they are centered to the diffuser, with the outside edges resting on the T-Bar. Run your fingers between the two filters so one flap fits over the other filter. Run your hands along the outside edge of the filters to feel if air is flowing out. Increase the "bow" in the frame if necessary to make a tighter fit to the T-Bar and ceiling.
- 6) Each panel uses 2 self-adhesive silicone pads (enclosed) placed on the non-printed side at the very end of the panel, directly over the metal rod encased inside the panel. With the pads facing up, put 1 panel onto the bottom wide edge of the rail, so the stop pad is past the rail stop. Flex the opposite rail outwardly and slide the panel stop pad past the stop on the end of the rail. Slide this panel to the other end and repeat. Press the two rails toward each other to set all the parts into proper place.
- 7) While standing on the floor, use the wooden "Adjusting Wand" to slide the panels and cover plates on the rail to open or close. Your *Control-A-Flow*® now offers maximum comfort "you control" and improved air quality with the filtered model. The panels and cover plates can combine to create air flow in 2, 3 or 4 directions, or separate the panels in the center an inch or two for a 5th air direction.



Parts List

- 1) 2 each translucent panels – 12" x 24.25"
- 2) 2 each 32" rails with clips, stops and cover plates attached
- 3) 1 each "Adjusting Wand"
- 4) 4 each self-adhesive panel stop pads
- 5) Optional 2 - 12" x 24" filters with wire frames

Rail Color – Soft White